



# DUPLIN COUNTY TAX OFFICE

## Improvement Listing Form

\* Indicates **required information**/please complete all applicable areas

\*Name of legal owner \_\_\_\_\_

\*Name of land owner if other than yourself \_\_\_\_\_

\*Physical location of improvements(home,buildings,decks,etc.) \_\_\_\_\_

\_\_\_\_\_

Parcel number/Township \_\_\_\_\_

\*Description of improvements (new house), (addition/remodel), (outbuilding, fence,) please include size, materials, cost of improvement. (Example; 10' x 10' metal building \$900) An improvement being buildings or other relatively permanent structures or developments located on, or attached to, land

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*New house description/check appropriate:

Stick built (constructed) ( )	1 story ( )	# bedrooms ____
Doublewide ( )	1 ½ story ( )	# 4 fixture full baths ____ (fixture represents toilets, sinks,
Triplewide ( )	2 story ( )	# 3 fixture full baths ____ tubs, shower stalls, etc.)
Modular ( )	2+ story ( )	# 2 fixture (1/2) baths ____

Is there heated living area over garage? \_\_\_\_\_

Was home moved from a previous address? \_\_\_\_\_ if so, previous owner/address \_\_\_\_\_

\_\_\_\_\_

Percent complete as of Jan. 1<sup>st</sup> \_\_\_\_\_/Approximate completion date \_\_\_\_\_

\*Cost when complete \$ \_\_\_\_\_

Additional notes to Tax Administrator (information you feel may be helpful to this office)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For assistance in completing this form please contact the *real estate appraiser* at the **Duplin County Tax Office (910-296-2110)**