



COUNTY OF DUPLIN  
 DEPARTMENT OF EMERGENCY SERVICES  
 DIVISION OF EMERGENCY MANAGEMENT  
 PO BOX 909  
 KENANSVILLE, NC 28349

PHONE: (910) 296-2160 / FAX: (910) 296-2164

How Received?  
 By Phone/Fax  
 By Mail  
 In Person

**COMPLAINT FORM**

Date Received: \_\_\_\_\_

**Complaint Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**Location Information**

Building Owner/Occupant: \_\_\_\_\_ Phone: \_\_\_\_\_

Location of Hazard: \_\_\_\_\_  
 \_\_\_\_\_

**Nature of Hazard**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Action Taken**

Officer Assigned: \_\_\_\_\_  Investigation Completed

Remarks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Officer \_\_\_\_\_

Date \_\_\_\_\_