

# Duplin County Planning Department

County Administration Building  
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## Minutes Duplin County Planning Board 04-10-2012

**Members Present** Marshall Britt, Charles Edwards Jr., Tina Murphy, Bobby Jean Rivenbark, and J.B. Merritt

**Members absent** Allen Holmes

**Others Present** Randall Tyndall, Mark Ziegler – NC Commerce Community Planner

A meeting of the Duplin County Planning Board was held at the County Commissioners Board Room on April 10, 2012. The meeting was called to order at approximately 7:00 p.m. The planner advised all present that the meeting was being recorded and to please silence their cell phones.

Members were requested to review and approve, disapprove or amend the minutes of the 09-13-2011 meeting. There being no corrections nor amendments, a motion was made, seconded, and approved to record the minutes as written.

The board members were requested to review the draft agenda and provided additions, deletions, and amendments. No additions were made by the board members nor by the County Planner Tyndall. The agenda was approved.

The board members were requested to review the agenda and disclose any potential “conflicts of interest”. The board determined that no potential conflicts existed. No disclosures were made.

Under OLD BUSINESS, the following items were discussed:

The October, November, December 2011 meetings and the January, February, and March 2012 meetings were canceled at determination of chairman.

The Planner requested and received a formal adoption of the 2012 Meeting Schedule confirming place and time of routine meetings.

Under NEW BUSINESS, the following items were discussed:

Mr. Mark Ziegler, Community Development Planner from the Wilmington Office of the NC Department of Commerce was introduced and provided a presentation regarding the development of a Duplin County Comprehensive Land Use Plan. He explained the participation/overview requirements of the Planning Board, discussed the limited cost to the County in developing the plan and answered questions from the Planning Board members. The Planning board by majority was in favor of proceeding and making agreement with NC Commerce to proceed, but one member suggested that this information be shared with the County Board of Commissioners prior to proceeding. I did discuss with the County Manager the next day and he also suggested that the Board of Commissioners be made aware of the recommendations to proceed to develop the Comprehensive Land Use Plan.

Planning Board members, Holmes, Edwards, and Merritt terms of appointment expire on June 30, 2012. The Board solicited as a whole any/all of these members who would agree to continue to serve. Mr. Edwards and Merritt both agreed to be reappointed. Mr. Holmes was contacted after the meeting and requested that the Commissioners appoint a replacement for his position due to other obligations.

The Planning Department Top Ten Departmental Issues, and 2012-2013 budget were discussed and recommended for approval by the board.

An update on the process of replacing the Duplin County General Aviation Terminal was made by the County Planner.

Under other Business items:

Updates on the following were made by the Planner in sharing current status of these projects/programs:

- 1) Update of Duplin County CTP of Towns of Warsaw and participation/schedule of Town of Wallace (currently working with Pender County CTP). Update of Town of Mt Olive CTP and Duplin County participation thereof.
- 2) Update of recent changes/meeting regarding potential of EVAD in Duplin County to enhance agricultural interests.
- 3) Update of PLAN IT EAST initiatives.
- 4) Update of County Strategic Planning Process.
- 5) Update of County Line agreement with Sampson County.
- 6) Update of Exit 373 Sewer Project.
- 7) Update of Planning Department protocol process.
- 8) Update on Solid Waste Enforcement process

An announcement of the next scheduled meeting to be on May 8, 2012 at 7:00 pm at the Commissioners Board room was made.

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Having no additional business, the meeting was adjourned by unanimous vote at approximately 8:30 pm.

Submitted for consideration:

Randall G. Tyndall, County Planner